



**Gallatin River Task Force Board of Directors Meeting**  
**March 24, 2020 at 3:00 pm**  
**Zoom Video Conference**  
**MINUTES**

**1. Call to Order**

Board Chair Rick Donaldson called the meeting to order at 3:09 PM. Board members in attendance included Mike Richter, Ennion Williams, Jenelle Johnson, Rich Chandler, Mike Jacquard, Ron Edwards, Bill Collins, Heather Budd, and Rob McCrae. Task Force staff in attendance included Kristin Gardner, Ryan Newcomb, Stefanee Lucksley, David Tucker, Olivia Regnier, and Emily O'Connor.

**2. Consent Agenda\*\***

**a. Minutes: February 12<sup>th</sup>, 2020**

No comment on the minutes.

**b. Director of Development Report**

Ryan Newcomb reported the Task Force is putting a pause on funding asks for the next 2 to 3 weeks while we work on a strategy in response to the Covid-19 situation.

**c. Finance and Operations Report**

Stefanee Lucksley reported the Covid-19 situation will allow the Task Force more time to firm up our foundation including organizational policies and procedures. Rick Donaldson asked Stefanee to explain the Resort Tax offset account to the board and where it would appear on the financials. Heather Budd responded that it will show on the balance sheet as a receivable and on the profit and loss as revenue. When Stefanee submits the bill to Resort Tax the transaction will be reversed.

**d. Conservation Project Manager Report**

Emily O'Connor reported we received bids from 3 construction companies: R.E. Miller, Highland Construction, and Rowe Excavation. Bid review and contractor selection is scheduled with the Restoration Project Committee for Tuesday, March 31 at 1pm via a Zoom meeting. The bid recommendation from the committee will be emailed to the board for a vote on April 1.

**e. Communications Manager Report**

David Tucker reported he has been communicating what the Task Force is doing organizationally in response to Covid in terms of event cancellations, staff working from home, being responsible about outdoor activities, and reminding people to stay updated from CDC and/or local agencies. The Task Force has ramped up the 1% support with digital meetings and online public outreach. There is a save the date sheet in board packet with a list of opportunities to engage in the topic. The Task Force website is continuing to be updated to make it more approachable to the public.

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**f. Big Sky Watershed Corps Report**

Oliva Regnier reported attending a Watershed Corps training and continuing to work on the monitoring report with Kristin as well as the field work schedule for this upcoming season.

Motion made by Ennion Williams to approve the consent agenda. Seconded by JeNelle Johnson. Motion was unanimous.

**3. Financial Report**

**a. January Financials Acceptance**

Motion made by Mike Jacquard to approve the January financials. Seconded by Ennion Williams. Motion was unanimous.

**b. February Financials Review**

Heather Budd reiterated the new process of posting Resort Tax invoices that have not been submitted yet so that the P&L does not look skewed.

**4. New Business**

**a. COVID-19 Response - Resort Tax Relief Fund Support**

Kristin Gardner reported the Task Force was contacted by Resort Tax to look over our FY20 allocation to see if there are funds that could be released back to Resort Tax for the Covid-19 community relief fund. Kristin is recommending a release of the Task Force allocation in the amount of \$30,524.58. Ennion Williams reported the Transportation Board is committing \$50,000.00 to the fund. The board discussed the recommended release amount is substantial in terms of percentage of overall allocation.

Motion made by Rich Chandler to approve the Resort Tax Covid-19 Relief Fund support in the amount of \$30,524.58. Seconded by Bill Collins. Motion was unanimous.

The board requested that Kristin share the response from Resort Tax with the board.

**b. FY2020 Revenue Projections**

Ryan Newcomb reported he was on a phone call regarding emergency planning for nonprofits across the country. Takeaways from the call were that it is a time for creativity and nonprofit leadership is needed now more than ever.

General fund donations (unrestricted) are 33K over for the fiscal year (16K is tied to the banquet). There is 13K in membership contributions for the fiscal year; 21K in memberships that will expire. If we get half of the expired memberships to review we will be in a good position.

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Banquet revenue is area of biggest concern, especially since there will likely be implications on revenue received from Resort Tax in FY21. The Banquet Committee is discussing contingency planning for the event including a potential online auction and pushing the event to the fall.

The Task Force is at 49K in pledged cash, by all indications the majority of donors are able to continue pledging. Ryan will be in touch with donors to ask how they are doing, establish a sense of community, and see if the Task Force can help in any way. We may also engage with some donors to see if some of our restricted funding can become unrestricted in an emergency situation.

**c. FY2021 Headwaters Alliance Options**

Kristin Gardner reported that she originally invited Karen Filipovich to the board meeting to present options to move forward with the Headwaters Alliance. Due to the Covid-19 situation, we are anticipating using minimum capacity to move forward and will likely divvy up the responsibilities among staff to oversee coordination in their program areas. Kristin will work on developing a plan for what that will look like in house and will present at a later date.

**d. FY2021 Proposed Project/Program Priorities**

Kristin Gardner presented the proposed projects and priorities for fiscal year 2021 and noted that the projects will only move forward if we have the funding to make them happen. These priorities will be fine tuned depending on board feedback.

Rich Chandler asked about the maintenance contract with the USGS. Kristin responded that this is an annual fee for stream gauge maintenance that includes multiple streamflow measurements throughout the field season with specialized equipment and annual field/river surveying to ensure streamflow calculations are accurate as well as data management (analysis, QAQC, website upload & maintenance etc.)

Mike Richter noted the importance of moving forward with the nutrient reduction plan. Kristin added that WGM Group is willing to do the concept design pro bono because they foresee a potential project in the future that could be a big win-win for the watershed.

Ennion Williams asked if the 35% design for the Porcupine/Beaver Creek Restoration Project will give feasibility to add a bridge or underpass crossing to Highway 191. Kristin responded that further conversations with MDT are needed, however, the project can move forward with or without a bridge. The proposed funding request for the project also includes a survey and wetland delineation that incorporates the culvert failure at Porcupine Trailhead.

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## 5. Old Business

### a. Canyon Study Updates

David Tucker reported the 3<sup>rd</sup> Canyon Study public meeting will be virtually held on April 1 at 5:30. The meeting will focus on rates and next steps for the project. David has been part of a group talking through strategy in support of the 1% vote. There will need to be changes in the strategy due to the Covid-19 situation because we can't have public Q&A's where people can participate and voters may be less likely to pay attention due to the current state of affairs.

Ron Edwards reported there is no pulling back on the vote and that the Water & Sewer District's project work remains unchanged. Once a vote is in motion, Gallatin County wants to see it through. If the 1% vote is not approved, the Water & Sewer District will be requesting funding through the 3% pool.

### b. HBDI Assessment

Ryan Newcomb reported the Task Force staff team Herrmann Brain Dominance Instrument (HBDI) assessment results show that the staff team is whole brain, meaning we think and make decisions with all 4 quadrants of the brain.

The board team will complete the HBDI training in the new fiscal year. The HBDI assessments indicate that the board is lacking in right brain thinking that includes big picture, intuition, collaboration and interpersonal relationships. As a team we tend to go analytical and focus in on the details instead of the big picture. This is helpful when considering how to improve communication and what to look for when considering onboarding new board members.

### c. Wild and Scenic Update

David Tucker reported the Task Force is continuing to collaborate with partner groups on the Wild and Scenic legislation for the Gallatin River and Taylor Fork. David is working with stakeholders to craft letters to the editor among other outreach efforts. Board members can help by contributing quotes about their experience on the river.

## 6. Upcoming Events

- a. **April 1st, 5:30 pm via GoToMeeting:** Third Gallatin Canyon Study Public Meeting at the Big Sky Water and Sewer District
- b. **CANCELLED: April 8th, 8:30 am:** Eggs and Issues followed by Joint Madison/Gallatin County Commissioner
- c. **CANCELLED April 18th:** Wild Rivers Tour in Big Sky
- d. **April 22<sup>nd</sup>, 3 pm:** Task Force board meeting. Location TBD.
- e. **April 25th, TBD:** Spring Dog Poop Cleanup

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- f. **April 30th– May**
- g. **April 30th: Resort Tax**



**1st:** Give Big Gallatin Valley Applications Due

- h. **CANCELLED: May 14th, 6 to 8:30 pm:** Community Development Forum at the Lone Peak Cinema.
- i. **June 3rd, 5:30 to 8:30 pm:** Resort Tax Q&A at Bucks T4
- j. **June 10th, 5:30 to 8:30 pm:** Resort Tax Allocation Meeting #1 - Wilson Hotel
- k. **June 17th, 5:30 to 8:30 pm:** Resort Tax Allocation Meeting #2 - Wilson Hotel
- l. **June 28th:** Hooked on the Gallatin Banquet at the Gallatin Riverhouse Grill

## 7. Open Discussion

Ron Edwards reported that Governor Bullock has extended Covid-19 closures until April 10.

## 8. Adjournment

Motion made by Ennion Williams to adjourn the meeting at 4:41 PM. Seconded by Ron Edwards. Motion was unanimous.